

25 November 2022

Dear parent/guardian,

**Contributions to Lalor North Secondary College
Year 10 2023**

Lalor North Secondary College is looking forward to another great year of learning and teaching and would like to advise you of Lalor North Secondary College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wide range of subjects and special curriculum experiences; enhanced digital learning opportunities; sport and our music program which reaches out to students both within and outside of the school.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Lalor North Secondary College 'Parent Payment Policy' follows the Department of Education 'Parent Payment Policy' and can be viewed on our website under School Policies at <https://lalornthsc.vic.edu.au/>

Yours sincerely,



Timothy Cottrell
Principal

Category	
Curriculum Contributions	
Visual Arts – Materials	\$25.00
Food – Materials and consumables	\$130.00
Technology - Materials	\$130.00
Music – Consumables	\$60.00
Sport	\$30.00
Printing and photocopying	\$15.00
General Classroom materials and equipment – shared classroom stationery, paper, poster/charts for subjects not specified above	\$25.00
Athletics carnival - entry and transport (Whole School Event)	\$25.00
Extra-Curricular Items and Activities	
School Activities – Transport	\$50.00
Digital Subscriptions	\$15.00
Other Contributions	
Student and parent communication – Compass	\$20.00
Maintenance of student IT network and student access	\$15.00
Library management system – online curriculum resources	\$10.00
School Sports Victoria membership	\$ 10.00
TOTAL	\$560.00

Other Curriculum based contributions

Camp (Curriculum based)	\$TBA
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Tax Deductible Contributions

A tax-deductible contribution to support the school would be appreciated.	\$
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Extra-Curricular Items and Activities

Lalor North Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Optional camps and excursions to be scheduled	TBA
Optional Interschool Sports team participation and transport to be scheduled	TBA
Optional Excursions and Incursions to be scheduled	TBA

Payment methods

The School has a number of payment methods that parents and carers can use:

1. Pay at reception by cash, Credit card, EFTPOS and cheque.
2. Pay by phone via credit card, by calling the School on 03 9401 3888.
3. Direct Credit to the School bank account: **(Please ensure the students full name is included in the message section of your online payment).**
 - **Account name:** Lalor North Secondary College
 - **BSB:** 063226
 - **Account Number:** 10039385

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Financial Support for Families

Lalor North Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief (Uniforms and other items)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

The Principal or Business Manager on (03) 9401 3888 during business hours

Email: lalor.north.sc@education.vic.gov.au

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.